

**Belmar Public Library  
Board of Trustees Meeting  
August 8, 2022  
Minutes**

Present: Jimmy Alvarez, Bruce Blattner, Darleen Havens, Pat Hutchinson, Caridad Pineiro, Johanna Roper-Robinson, Sharon Russell-Fowler, Bill Young

Absent: Danielle Arnold, Mayor Mark Walsifer

Also Present: David Hallman

Attendees pledged allegiance to the flag.

Mr. Blattner made a motion to approve the March minutes and Ms. Havens seconded the motion. The minutes were approved unanimously.

Mr. Young announced that Mr. Hallman had been selected as the new Municipal Department Head for the Library.

Report from the Department Head

Mr. Hallman announced that he had already begun work as Library Head by evaluating the needs of the library and proposed to develop a 90-day Action Plan addressing the following topics:

1. Capital plan analysis
2. Budget analysis and possible grants
3. Scheduling of staff
4. Evaluation of staff
5. Hourly rate for staff
6. Library hours of operation
7. Resource management and technology (weeding, addition of resources)
8. Analysis of programs and improvements for the future
9. Communication with Local Directors
10. Collaboration with community agencies and groups  
(Senior organizations, Belmar Historical Society, Belmar Elementary School, Belmar Arts Council, Recreation Department, Shade Tree Commission, etc.)

Ms. Roper-Robinson made a motion that the Board accept the plan and time-frame. Ms. Havens seconded the motion, and it was passed unanimously.

### Treasurer's Report

Ms. Havens presented the following report:

<b>August 8, 2022</b>		<b>Per Cent</b>	<b>Per Cent</b>	
		<b>Spent</b>	<b>Un Spent</b>	
<b>Budget Amount</b>	<b>\$339,810.06</b>			
Spent to Date	132,954.80			
Waiting to Pay Vendor	\$12,044.68			
STD + Waiting	144,999.58			
<b>Balance of Budget</b>	<b>194,810.58</b>			
		<b>56%</b>		
<b>Budget Amount</b>	<b>\$339,810.06</b>			
<b>Amount Spent</b>	<b>\$132,954.80</b>			
<b>Balance</b>	<b>\$206,855.26</b>			
			<b>44%</b>	

### President's report

Two people were interviewed for the Department Head position, Mr. Hallman and Elizabeth Maggio. Mr. Hallman was offered and accepted the position.

A transition meeting was held with Mr. Hallman and Luis Pulido.

Previous Library Director, Rosemarie Korbela retired August 1. A celebration in

Belmar will be arranged for a future date of Ms. Korbelač's choice.

#### Public Comments

Ms. Russell-Fowler suggested some needs of the library that Mr. Hallman might explore, including

- a more robust program of activities for tweens and teens. As an example, she suggested a series of weekly films such as the Jurassic Park series.
- more ESL programming, including more books and activities to recognize Spanish Heritage month, September 15 to October 15. Ms. Pinieiro offered to request Spanish language books as a donation from her publisher.

At 7:20 Mr. Alvarez made a motion to adjourn, which was seconded by Mr. Blatner and passed unanimously. The next meeting will be September 12, 2022.

Submitted by Pat Hutchinson, 8/15/22