

**Belmar Public Library  
Board of Trustees Meeting  
October 17, 2022  
Minutes**

Present: Jimmy Alvarez, Bruce Blattner, Darleen Havens, Pat Hutchinson, Caridad Pineiro-Scardato, Johanna Roper-Robinson (by Zoom), Sharon Russell-Fowler (by Zoom), Bill Young

Absent: Danielle Arnold, Mayor Mark Walsifer

Also Present: David Hallman

Attendees pledged allegiance to the flag.

Ms. Havens made a motion to approve the September minutes and Ms. Pineiro seconded the motion. The minutes were approved unanimously.

Treasurer's Report

Ms. Havens presented the following report:

August 8, 2022		Per Cent	Per Cent	
		Spent	Un Spent	
<b>Budget Amount</b>	<b>\$636,141.34</b>			
Spent to Date	207,147.00			
Waiting to Pay Vendor	\$11,223.68			
STD + Waiting	218,370.00			
<b>Balance of Budget</b>	<b>417,771.34</b>			
		<b>34%</b>		
<b>Budget Amount</b>	<b>\$636,141.34</b>			
<b>Amount Spent</b>	<b>\$218,370.00</b>			
<b>Balance</b>	<b>\$417,771.34</b>			

			34%	

### Report from the Department Head

Mr. Hallman reported progress on the following items from the Action Plan:

#### 1. Capital plan

— Analysis confirms stucco surface is in relatively good shape for its age and this climate. It can be repaired, and it is out for bid. Windows will probably now cost double the price originally quoted. Casings will be fiberglass, not wood.

DPW was given a list of repairs that need to be made. They will schedule five items at a time.

#### 2. E-Sports

Mr. Hallman consulted with the Supervisor of E-Sports at Manasquan High School to determine what the library will need to establish a similar program. Dedicated computers will need to be hardwired. Commentator will require two screens. Other needs include a locked container, larger monitors and rolling carts.

#### 3. Staffing

— Mr. Hallman has hired a new Saturday staff member. Library will now be staffed about 50 hrs./week: M-Th 9 am to 7 pm; F-Sat 9 am to 2 pm.

— We are looking for a Technology Teacher for a T-Th 3:15-4:15 pm senior tech support class/session. The new part-time person will earn \$20/week and other staff will be brought up to appropriate rates.

Danielle Arnold has resigned from the board. Mr. Alvarez will nominate another alternate. Ms. Arnold will be employed with the weeding process.

### Old Business:

—Ms. Pineiro donated additional Spanish language books for the library.

New Business:

—Ms. Russell-Fowler asked how the senior tech support class will be promoted. Mr. Hallman reported that we will advertise it through the normal media outlets, with special effort through the schools and to the senior building. Efforts to eliminate copying fees continue. Mr. Hallman must rewrite the town ordinance to reflect this change.

We used to have reduced price tickets for Grounds for Sculpture and the Intrepid. GFS has eliminated the program. Information on museums will be announced soon.

Ms. Russell-Fowler asked for the maintenance schedule for the new air-conditioning units, which will be performed by Environmental Air Systems.

No members of the public were in attendance, so there was Public Comment. Mr. Blattner moved that the meeting be adjourned. Ms. Scardato seconded the motion, and the meeting was adjourned at 7:09 pm.

Mr. Young requested that the November meeting be postponed till November 28 at 6:30 pm, 2022.

Draft submitted by Pat Hutchinson, 11/04/22